

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**MONDAY, APRIL 13, 2015 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

Notice having been advertised and posted and members duly notified, the Committee of the Whole meeting of the Board of School Directors was held on April 13, 2015 in the Central Office Board Room.

School Board Members in attendance:

Mr. Frank J. Kerber, President
Mrs. Buffy Z. Hasco, Vice President
Mrs. Amy L. Billerbeck
Mrs. Barbara L. Bolas
Mr. Harry F. Kunselman
Mr. Louis P. Mafrice, Jr.
Mr. Louis M. Oliverio
Mrs. Angela B. Petersen
Mrs. Rebecca A. Stern

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Dr. John Rozzo, Assistant Superintendent
Ms. Frosina Cordisco, Director of Business & Finance
Ms. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Ms. Eloise Stoehr, Supervisor of Pupil Services
Ms. Melissa Garvin, Supervisor of Special Education
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Hasco)

Mrs. Hasco called the meeting to order at approximately 7:00 p.m.

READING OF THE MISSION

Mrs. Billerbeck shared the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #4 FROM STRATEGIC PLAN

Mrs. Bolas shared the following Shared Belief Statement #4 from the Strategic Plan:

We believe that:

the quality of the school district impacts the quality of life in the community.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Hasco)

MOTION: By Mafrice: I move that the Board approve the agenda as presented. Seconded by Petersen, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Dan Quiroga)

Dan Quiroga, Student Board Representative, reported on various activities at the high school. He noted that Christian Meyer was unable to attend the meeting due to an injury.

SUPERINTENDENT'S REPORT (O'Toole)

2015-16 BUDGET UPDATE (O'Toole/Cordisco)

Dr. O'Toole explained that Ms. Cordisco and he were working on revenue projections and expenditures and the Central Office administrators were working on staffing, enrollments, strategizing, and developing methods for making cuts to the budget. He stated that the technology budget is a large part of the yearly budget and that Mr. Berrott would be sharing the current technology budget. Dr. O'Toole noted that throughout the budget process that a chronology of the cuts made will be kept for reference.

Mr. Berrott summarized the major technology investments that are currently included in the 2015-16 budget. Mr. Berrott responded to questions and comments of Board members.

Dr. O'Toole stated that the PASA/PASBO Budget Survey Report includes responses from approximately 63% of the school districts surveyed and represents a very good description of the budget challenges that each school district faces. He suggested that Board members review the Report.

REQUEST APPROVAL OF PERSONNEL LISTINGS

Dr. O'Toole presented the Personnel Listings for approval.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF REVISED 2014-15 SCHOOL CALENDAR

Dr. O'Toole requested approval of the revised 2014-15 school calendar. He noted that he is recommending that the Board forgive one snow day and that the last student day be Thursday, June 11.

The Committee will recommend approval, to be placed on the Consent Agenda.

PROPOSALS FOR PSBA 2016 LEGISLATIVE PLATFORM

Dr. O'Toole stated that the Pennsylvania School Boards Association invited school boards to submit items for the 2016 Legislative Platform. He noted that the deadline to submit items for consideration is Tuesday, June 30. Dr. O'Toole requested Board members to submit any suggestions to him for submission.

ADMINISTRATORS' REPORTS

PRESENTATION OF DISTRICT STAFF DEVELOPMENT PLAN FOR APPROVAL (Bulazo)

Dr. Bulazo shared information regarding the District's Staff Development Plan that is required to be submitted to the Pennsylvania Department of Education along with the Comprehensive Plan. She noted that the Professional Development Core Team includes staff representatives from each building.

Dr. Bulazo responded to questions and comments from Board members.

BUSINESS & FINANCE (Cordisco)

REVIEW OF FINANCIAL & CASH FLOW STATEMENTS, BUDGET TRANSFERS & BILL LIST

Ms. Cordisco reviewed the financial statements, budget transfers, bill list, and information regarding capital expenditures and requested approval.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF RESOLUTION REGARDING LEGAL FEES ASSOCIATED WITH DELINQUENT TAXES

Ms. Cordisco requested approval of a resolution effective May 1, 2015 adopting a schedule of attorney fees in connection with the collection of taxes, tax claims, tax liens, municipal claims and municipal liens and a schedule of charges, expenses and fees. She noted that these fees have not been increased since 2003.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF ONE-YEAR CONTRACT EXTENSION WITH ARAMARK FOR FOOD SERVICES

Ms. Cordisco requested approval for the School District to renew the Food Service Contract with Aramark for the 2015-16 school year. She noted that the District is pleased with Aramark and Kimberly Cooper, who is the District's Food Service Director for Aramark.

The Committee will recommend approval, separate from the Consent Agenda.

REQUEST APPROVAL OF 2015-16 AIU PROGRAM OF SERVICES BUDGET

Ms. Cordisco requested approval of the Allegheny Intermediate Unit 2015-16 Program of Services Budget in the amount of \$4,005,898.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL OF LEASE FOR DART PROGRAM WITH AIU

Ms. Cordisco requested approval for the School District to enter into a lease with the Allegheny Intermediate Unit for their DART Program for one classroom at Baker Elementary School at the rate of \$850 per month for the 2015-16 school year.

The Committee will recommend approval, to be placed on the Consent Agenda.

REQUEST APPROVAL TO DECLARE ITEMS SURPLUS

Ms. Cordisco requested that in accordance with Policy #3006 - Sales of Surplus Furniture, Equipment and Other Tangible Personal Property, that the Board declare a list of theatre equipment surplus and authorize the administration to bid the sale of the items, donate the items, dispose of the items as appropriate or advertise via public Internet auction.

The Committee will recommend approval, to be placed on the Consent Agenda.

COMMITTEE REPORTS

Mrs. Bolas reported that she attended the Enhancing School Governance & Management Workshop sponsored by the Tri-State Area School Study Council on Friday, March 27 and that she would have information that she obtained at the Workshop be emailed to Board members for their review.

Mrs. Billerbeck reported that PTA Council has officially changed their name to USC Parent Teacher Council. She explained that the membership had been examining the benefits of being associated with the PTA vs. PTO or PTSO and that they voted to dissolve the PTA. She commended the membership for their dedication to the process.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

UPDATE REGARDING STRATEGIC/COMPREHENSIVE PLAN

Dr. O'Toole stated that the Strategic/Comprehensive Plan Visioning Team met on Monday March 24. The members divided into four Vision Teams: Professional Learning Communities, Safety and Security, STEAM, and Technology and worked on developing goals for their respective areas. Dr. O'Toole noted that the next meeting would be held on Monday, April 20.

REPORT FROM SUPERINTENDENT'S OPEN MIKE - MARCH 25

Dr. O'Toole thanked the USC Parent Teacher Council for organizing the Superintendent's Open Mike that was held on Wednesday, March 25 on the topic of the budget and clearance requirements for volunteers. He stated that a good number of people attended. He thanked Ms. Cordisco for her assistance.

REPORT FROM TRI-STATE SCHOOL BOARD BANQUET - MARCH 26 AND TRI-STATE ENHANCING SCHOOL GOVERNANCE & MANAGEMENT WORKSHOP - MARCH 27

Dr. O'Toole reported that the Tri-State School Board Banquet was held on Thursday, March 26, and the Enhancing School Governance & Management Workshop was held on Friday, March 27. He stated that he is proud to be the president of the organization.

REPORT FROM CHAMPIONS OF LEARNING AWARDS DINNER (DEANNA BAIRD, NOMINATOR'S CHOICE AWARD WINNER) - MARCH 28

Dr. O'Toole announced that Deanna Baird, World Language Curriculum Leader, was chosen to receive the Nominator's Choice Award at the Champions of Learning Awards Dinner sponsored by the Consortium of Public Education. He explained that the Consortium honors individuals, organizations, and businesses that create and support extraordinary learning opportunities for youth throughout the region.

CELEBRITY NIGHT @ TEXAS ROADHOUSE BRIDGEVILLE - APRIL 15 (4-8 PM)

Dr. O'Toole announced that the annual Celebrity Night would be held on April 15 at the Texas Roadhouse in Bridgeville from 4:00 - 8:00 pm. Proceeds from Celebrity Night benefit the High School Life Skills Program.

SHASDA CONFERENCE - APRIL 24 & 25 @ HILTON GARDEN INN SOUTHPOINTE

Dr. O'Toole announced that the SHASDA Conference would be held on April 24 and 25 at the Hilton Garden Inn Southpointe. The event on Saturday, April 25 includes the presentation of SHASDA Student Awards to two students from each participating high school.

BOARD BREAKFAST WORKSHOP - MAY 7 @ HIGH SCHOOL LGI (7:30 AM)

Dr. O'Toole reminded Board members that the next Board Breakfast Workshop would be held on Friday, May 7, at the High School in the LGI Room at 7:30 a.m.

SPRING OPEN HOUSES @ 7:00 PM

Dr. O'Toole announced that the Spring Open Houses would be held in the schools at 7:00 p.m. on the following dates:

- May 7 - Fort Couch Celebration of Learning
- May 14 - Elementary S.T.A.R. Nights
- May 20 - Boyce Celebration of Learning

REVIEW OF ASSESSMENT APPEAL PROCESS FOR 2015 ASSESSMENTS (Cordisco)

Ms. Cordisco reviewed the assessment appeal process for 2015 assessments.

STUDENT TRANSPORTATION PROPOSAL UPDATE (Cordisco)

Ms. Cordisco stated that the current contract with Matthews Bus Company to transport students expires on June 30. She explained that she has received responses to Requests for Proposals from several vendors and is currently reviewing the contracts. Ms. Cordisco noted that she would be presenting a recommendation to the Board in the near future.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn into executive session at approximately 8:30 p.m.

EXECUTIVE SESSION - PERSONNEL MATTERS

The Committee adjourned into executive session to discuss personnel matters.

Respectfully submitted,

Mary Ann L. Stabile,
School Board Stenographer