

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS  
COMMITTEE OF THE WHOLE MEETING**



Customizing Learning,  
Nurturing Potential...  
**Delivering Excellence**

**MONDAY, MARCH 14, 2016 - 7:00 P.M.  
CENTRAL OFFICE BOARD ROOM**

**6:30 PM - EXECUTIVE SESSION - PERSONNEL MATTERS**

Notice having been advertised and posted and members duly notified, the Committee of the Whole meeting of the Board of School Directors was held on March 14, 2016 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Angela B. Petersen, Vice President  
Mrs. Amy L. Billerbeck  
Mr. Phillip J. Elias  
Mr. Patrick A. Hewitt  
Mr. Frank J. Kerber  
Mr. Harry F. Kunselman  
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools  
Dr. Sharon Suritsky, Assistant/Deputy Superintendent  
Dr. Judith Bulazo, Director of Curriculum & Professional Development  
Mr. Raymond Berrott, Director of Technology  
Mrs. Amy Pfender, Director of Student Support Services  
Mrs. Mary Ann Stabile, Stenographer  
Mr. Robert Prorok, Solicitor

**CALL TO ORDER/PLEDGE OF ALLEGIANCE (Petersen)**

Mrs. Petersen called the meeting to order at approximately 7:00 p.m.

**READING OF THE MISSION**

Mr. Mafrice read the following School District Mission Statement:



*Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.*

## **SHARED BELIEF STATEMENT #23 FROM STRATEGIC PLAN**

Mrs. Billerbeck read the following Shared Belief Statement #23 from the Strategic Plan:

We believe that:

an educated and well-informed citizenry is essential for a democratic society to flourish.

## **RESIDENTS' COMMENTS (*REGARDING AGENDA ITEMS ONLY*)**

There were no residents' comments at this time.

## **APPROVAL OF AGENDA (Petersen)**

MOTION: By Hewitt: I move that the Board approve the agenda as presented. Seconded, and carried on unanimous voice vote.

## **REPORT FROM STUDENT BOARD REPRESENTATIVES (Dan Quiroga)**

Dan Quiroga, Student Board Representative, reported on various activities at the High School.

## **RECOGNITION OF SERVICE**

### **LINDA DALZELL, HIGH SCHOOL STUDENT RECORDS & SCHEDULING ASSISTANT**

Dr. O'Toole recognized Mrs. Linda Dalzell, High School Student Records & Scheduling Assistant. Mrs. Dalzell was hired by the District in July 1991 as a High School Guidance Secretary. She became the High School Student Records & Scheduling Assistant in January 2003 and is retiring on March 28, 2016 after 25 years of dedicated service to the School District.

## **UPDATE REGARDING REFINANCING 2011 SERIES B BONDS AND RESOLUTION AUTHORIZING INCURRENCE OF NON-ELECTORAL INDEBTEDNESS (O'Toole/Cordisco/Bova/Chiesa)**

Mr. Mike Bova of Boenning & Scattergood shared information regarding the proposed refining of 2011 Series B Bonds that would generate savings estimated at \$600,000 for the District.

Ms. Lisa Chiesa of Clark Hill LLC shared information regarding the debt ordinance that would be required to be approved to accomplish the refinancing.

## **UPDATE REGARDING BID OPENING FOR HIGH SCHOOL STADIUM TURF REPLACEMENT AND PAVING OF STREAMS ELEMENTARY SCHOOL AND HIGH SCHOOL (O'Toole/Cordisco/McLean)**

Dr. O'Toole stated that the High School stadium turf is in need of replacement since it is at the end of its useful life after this season.

Ms. Cordisco shared information regarding the February 26 bid opening for the High School Stadium Turf Replacement. She also explained that the bids for Paving of Streams Elementary and High School would need to be rebid due to two bidders withdrawing their bids due to confusion and one bidder inadvertently not receiving the addendum. A new bid opening will occur on March 23 with the expectation of recommending a bid award at the March 28 Board Meeting.

Mr. Dave McLean, Architect, recommended that the bid for the High School Stadium Turf Replacement be awarded to Fieldturf. He reviewed the differences between Base Bid 1 and Base Bid 2, as well as two options depending

upon the alternates chosen for the bid. Mr. McLean also explained information regarding the logo, warranty, field inspections, and lines on the field for football, boys/girls' soccer, girls' lacrosse, and boys' lacrosse.

There was discussion among the Board regarding the center logo and alternative ways to fund the costs of the center logo.

#### **REVIEW OF ENERGY SAVINGS OPPORTUNITY (Cordisco/Wightkin)**

Ms. Cordisco explained that the School District has been working with Aramark on identifying methods for optimizing energy savings for the District.

Mr. Joe Wightkin, Aramark Director of Facilities, shared information regarding an energy savings opportunity and controls that would be put into place in order to accomplish energy savings for the District's facilities.

There was discussion regarding who would be responsible for analyzing the energy savings that would be generated for the District.

#### **SUPERINTENDENT'S REPORT (O'Toole)**

##### **REQUEST APPROVAL OF RESOLUTION AUTHORIZING INCURRENCE OF NON-ELECTORAL INDEBTEDNESS (O'Toole/Cordisco) (Requires Board Vote at 3/14 Board Meeting - See Agenda Item #11e)**

Dr. O'Toole recommended that the Board convene a voting meeting to approve a resolution authorizing the incurrence on non-electoral debt by the issuance of General Obligation Bonds in the principal amount not to exceed eleven million dollars (\$11,000,000) and savings to be at least six hundred thousand dollars (\$600,000).

##### **REQUEST APPROVAL OF MARCH 14 PERSONNEL LISTINGS (Requires Board Vote at 3/14 Board Meeting - See Agenda Item #11e)**

Dr. O'Toole requested that the Board approve the March 14 Personnel Listings at the voting meeting to be convened this evening.

##### **REQUEST APPROVAL OF ELECTION OF SCHOOL BOARD DIRECTOR FROM WESTERN REGION FOR ALLEGHENY COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM (Requires Board Vote at 3/14 Board Meeting - See Agenda Item #11e)**

Dr. O'Toole recommended that at the voting meeting to be convened this evening that the Board authorize the School District to submit the Ballot for Election of School Board Director from the Western Region for Trustee Position of the Allegheny County Schools Health Insurance Consortium voting for Joyce A. Snell of Montour School District.

#### **CONVENE BOARD MEETING**

The Committee of the Whole meeting recessed at approximately 8:17 pm to convene a Board meeting.

The Committee of the Whole meeting reconvened at approximately 8:21 p.m.

**REQUEST APPROVAL OF BID AWARD FOR HIGH SCHOOL STADIUM TURF REPLACEMENT (O'Toole/Cordisco)**

Dr. O'Toole requested that Board members review the various options for the bid award for the High School Stadium Turf Replacement. He asked Board members to contact him if they have any additional comments or questions before the March 28 Board meeting.

**PRESENTATION OF SECOND READING AND REQUEST APPROVAL OF 2016-17 SCHOOL CALENDAR**

Dr. O'Toole presented a second reading of the 2016-17 school calendar and recommended approval.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF MARCH 28 PERSONNEL LISTINGS\**

Dr. O'Toole recommended approval of the Personnel Listings, pending receipt of all paperwork and required clearances.

The Committee will recommend approval, to be placed on the Consent Agenda.

**BUSINESS & FINANCE (Cordisco)**

**REVIEW OF FINANCIAL & CASH FLOW STATEMENTS, BUDGET TRANSFERS & BILL LIST**

Ms. Cordisco reviewed the financial statements and recommended approval of the bill list.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF 2016-17 ALLEGHENY INTERMEDIATE UNIT PROGRAM OF SERVICES BUDGET**

Ms. Cordisco recommended approval of the 2016-17 Allegheny Intermediate Unit Program of Services Budget.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF 2016-17 EDUCATIONAL SERVICES AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT**

Ms. Cordisco recommended approval of the 2016-17 Educational Services Agreement with the Allegheny Intermediate Unit.

The Committee will recommend approval, to be placed on the Consent Agenda.

**REQUEST APPROVAL OF ENERGY SAVINGS OPPORTUNITY WITH ARAMARK**

Ms. Cordisco recommend that the Board approve an addendum to the existing contract with Aramark that increases the Aramark fee by \$143,000 in the first year, and escalated thereafter in accordance with the July 2015 amendment, and in exchange, guarantees that the District realize annual energy savings of at least the incremental annual Aramark fee over the 5-year term of the addendum.

The Committee will recommend approval, to be placed on the Consent Agenda.

## **COMMITTEE REPORTS**

### **CAPITAL PROJECTS REVIEW AD HOC COMMITTEE UPDATE**

Dr. O'Toole reported that the Capital Projects Review Ad Hoc Committee had three meetings (February 1, February 8, and February 29). He explained that the Ad Hoc Committee does not have a final recommendation at this time and will continue to provide periodic reports to the Board.

## **MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION**

### **REPORT FROM STEAM DESIGN LAB STUDENT PRESENTATIONS TO ALL CLAD ON FEBRUARY 26**

Dr. O'Toole stated that on February 26 students in the STEAM Design Lab gave presentations to All Clad representatives regarding solutions to real industry challenges.

### **TRI-STATE AREA SCHOOL STUDY COUNCIL SCHOOL BOARD BANQUET (MARCH 17) TRI-STATE AREA SCHOOL STUDY COUNCIL ENHANCING SCHOOL GOVERNANCE WORKSHOP (MARCH 18)**

Dr. O'Toole stated that the Tri-State Area School Study Council School Board Banquet would be held on March 17 and the Enhancing School Governance Workshop would be held on March 18.

### **RECOGNITION OF HIGH SCHOOL SPRING MUSICAL "WHITE CHRISTMAS" (MARCH 28)**

Dr. O'Toole stated that the Board would be recognizing the students for their High School Spring Musical production "White Christmas" at the March 28 Board Meeting.

### **AIU LEARNING TOGETHER CONFERENCE WORKSHOP PRESENTATIONS (MARCH 31)**

Dr. O'Toole stated that the Allegheny Intermediate Unit would be conducting a Learning Together Conference Workshop on March 31. The District has two workshops they will be presenting - SHOP@USC and High School Student Help Desk.

### **CHAMPIONS OF LEARNING AWARDS RECOGNITION OF CHIEF JOE CONNERS (APRIL 2)**

Dr. O'Toole stated that Chief Joe Conners is being recognized as a finalist in the leadership category at the Champions of Learning Awards on April 2.

### **SCHOOL BOARD SELF-EVALUATION WORKSHOP WITH PSBA (SEPTEMBER 19)**

Dr. O'Toole announced that Mrs. Hasco has set a date with the Pennsylvania School Boards Association to conduct a Board Self-Evaluation Workshop on September 19.

## **ADJOURNMENT**

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:45 p.m.

**EXECUTIVE SESSION - NEGOTIATIONS MATTERS**

The Board adjourned into executive session to discuss negotiations matters.

Respectfully submitted,

Mary Ann L. Stabile  
School Board Stenographer