

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS  
REGULAR BOARD MEETING**

**MONDAY, DECEMBER 14, 2015 - 7:00 P.M.  
HIGH SCHOOL LGI ROOM**



Customizing Learning,  
Nurturing Potential...  
**Delivering Excellence**

Notice having been advertised and posted and members duly notified, the regular meeting of the Board of School Directors was held on December 14, 2015 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Buffy Z. Hasco, President  
Mrs. Angela B. Petersen, Vice President  
Mrs. Amy L. Billerbeck  
Mrs. Barbara L. Bolas  
Mr. Phillip J. Elias  
Mr. Patrick A. Hewitt  
Mr. Frank J. Kerber  
Mr. Harry F. Kunselman  
Mr. Louis P. Mafrice, Jr.

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools  
Dr. Sharon Suritsky, Assistant/Deputy Superintendent  
Dr. John Rozzo, Assistant Superintendent  
Ms. Frosina C. Cordisco, Director of Business & Finance  
Ms. Judith Bulazo, Director of Curriculum & Professional Development  
Mr. Raymond Berrott, Director of Technology  
Ms. Eloise Stoehr, Supervisor of Pupil Personnel Services  
Mrs. Mary Ann Stabile, Stenographer  
Mr. Robert Prorok, Solicitor

**CALL TO ORDER/PLEDGE OF ALLEGIANCE (Hasco)**

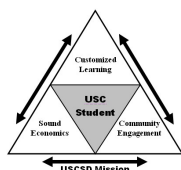
Mrs. Hasco called the meeting to order at approximately 7:00 p.m.

**STAR SPANGLED BANNER**

David Corbin, High School Student, played the Star Spangled Banner on the trumpet.

**READING OF THE MISSION**

Mrs. Billerbeck read the following School District Mission Statement:



*Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.*

## **SHARED BELIEF STATEMENT #19 FROM STRATEGIC PLAN**

Mr. Mafrice read the following Shared Belief Statement #19 from the Strategic Plan:

*We believe that:*

*service to others encourages students to develop an understanding of and appreciation for other people and encourages them to become contributing members of society.*

## **RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)**

There were no residents' comments at this time.

## **APPROVAL OF AGENDA (Hasco)**

MOTION: By Petersen: I move that the Board approve the agenda as presented. Seconded by Bolas, and carried on unanimous voice vote.

## **REPORT FROM STUDENT BOARD REPRESENTATIVES (Dan Quiroga and Allie Ryave)**

Dan Quiroga and Allie Ryave, Student Board Representatives, reported on various activities at the High School.

## **RECOGNITION OF HIGH SCHOOL GIRLS' SOCCER TEAM FOR WINNING PIAA AAA CHAMPIONSHIP (O'Toole)**

Dr. O'Toole and the Board recognized Coach David Gray and the High School Girls' Soccer Team for winning the PIAA AAA Championship. Mrs. Hasco presented each of the girls with a certificate of recognition and \$5.00 Aramark award.

Emma Hasco was recognized for being chosen by the National Soccer Coaches Association of America (NSCAA) as a 2015 NSCAA Fall High School All-American and Pennsylvania Player of the Year.

Senator Guy Reschenthaler presented certificates of recognition to Coach David Gray and each of the members of the High School Girls' Soccer Team on behalf of the Pennsylvania State Senate.

## **RECOGNITION OF SERVICE**

### **ROY LEGACY, MAINTENANCE TECHNICIAN (Hired October 1976)**

Mr. Roy Legacy, Maintenance Technician, was recognized for his 39 years of dedicated service to the School District. Mr. Legacy was hired as a Maintenance Technician in October 1976 and retired on September 15.

### **MARK MC CREERY, HIGH SCHOOL PART-TIME CUSTODIAN (Hired November 1999)**

Mr. Mark McCreery, High School Part-Time Custodian, was recognized for his service to the School District. Mr. McCreery was hired as a part-time Custodian at Fort Couch Middle School in November 1999. In September 2000 he moved to the High School where he remained until his retirement on September 22 after 16 years of dedicated service.

## **ELOISE STOEHR, SUPERVISOR OF PUPIL PERSONNEL SERVICES (Hired August 1993)**

Ms. Eloise Stoehr, Supervisor of Pupil Personnel Services, was recognized for the many years she served as an administrator in the School District.

Dr. O'Toole stated that Ms. Stoehr was hired as a School Psychologist in August 1993. She was promoted to the Supervisor of Pupil Personnel Services in July 1995. Dr. O'Toole reviewed the many areas of Ms. Stoehr's responsibility in her administrative role with the School District, including oversight of the School Nurses, K-8 Counselors, Psychological Services, Homebound, Home Schooling, Homeless Liaison, New Student Registrations, Student Attendance, District Assessment Coordinator, PIMS, MMS, ESL/Title III Liaison, Child Abuse Training, Alternative Education for Disruptive Youth Liaison, Student Assistance Program Liaison, Coordination of the Crisis Response Team, Safety Planning and Response, and Youth Steering Committee Liaison. Ms. Stoehr is retiring on January 15 after 22-1/2 years of dedicated service.

Dr. O'Toole and Mrs. Hasco presented Ms. Stoehr with a Certificate of Recognition, engraved paperweight, and USC iPad portfolio. Dr. O'Toole introduced Ms. Stoehr's husband Joe and daughter Mariel who attended the meeting. He also introduced Cheryl Ellison, Terri Lott, and Bev Curigliano, support staff members from the Pupil Services Department.

Ms. Stoehr thanked Dr. O'Toole and the Board for recognizing her. She spoke about her early career goals and progression through her career. Ms. Stoehr acknowledged the individuals who inspired and mentored her, as well as the colleagues at Upper St. Clair who she has worked with over the years.

Board members and administrators commented on the contributions that Ms. Stoehr has given to the School District over the years in her role as Supervisor of Pupil Personnel Services and wished her well in her retirement.

## **APPROVAL OF MINUTES**

MOTION: By Kerber: I move that the Board approve the minutes of the November 23, 2015 Board meeting. Seconded by Bolas, and carried on unanimous voice vote.

MOTION: By Kerber: I move that the Board approve the minutes of the December 1, 2015 Board Reorganization meeting. Seconded by Bolas, and carried on unanimous voice vote.

## **SUPERINTENDENT'S REPORT (O'Toole)**

### **APPROVAL OF COMMENDATIONS & RECOGNITIONS - ATTACHED**

Dr. Suritsky read the Commendations & Recognitions.

MOTION: By Billerbeck: I move that the Board approve the Commendations & Recognitions AS ATTACHED. Seconded by Mafrice, and carried on unanimous voice vote.

### **APPROVAL OF RESOLUTION REGARDING STAFFING**

MOTION: By Kunselman: The Superintendent recommends and I move that the Board approve the following resolution regarding staffing. Seconded by Petersen, and carried on unanimous voice vote.

The District staff be decreased by the following position effective January 1, 2016:

1.00 - Supervisor of Special Education

The District staff be increased by the following position effective January 1, 2016:

1.00 - Assistant Director of Student Support Services

#### **APPROVAL OF ADMINISTRATIVE ELECTION**

MOTION: By Elias: The Superintendent recommends and I move that the Board approve the following administrative election. Seconded by Kerber, and carried on unanimous roll call vote.

#### ***Change of Status - Administrative Staff***

Melissa Garvin FROM Supervisor of Special Education TO Assistant Director of Student Support Services effective 1-1-16

#### **APPROVAL OF PERSONNEL LISTINGS - ATTACHED**

MOTION: By Mafrice: I move that the Board approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED. Seconded by Petersen, and carried on unanimous roll call vote.

#### **APPROVAL TO ESTABLISH CAPITAL PROJECTS REVIEW AD HOC COMMITTEE**

MOTION: By Petersen: I move that the Board approve the establishment of a Capital Projects Review Ad Hoc Committee as follows. Seconded by Kerber, and carried on unanimous voice vote.

Committee Charge: The Capital Projects Review Ad Hoc Committee is charged with working with District administration and Architect David McLean to accomplish the following:

- Conduct an in-depth review of the projects outlined by Mr. McLean at the October 2015 Board meeting.
- Recommend to the Board a priority ranking of the capital projects that includes a scope of sequence.
- Recommend to the Board funding options that include private and/or debt financing for the projects.
- Report to the Board any other significant considerations for addressing the projects.
- Report back to the Board with their recommendations by the Committee of the Whole Meeting on March 14, 2016.

#### **DISCUSSION REGARDING 2016 STANDING COMMITTEE APPOINTMENTS**

Dr. O'Toole stated that Mrs. Hasco would be announcing the 2016 Standing Committee appointments in January. He requested that Board members advise Mrs. Hasco or him regarding what Standing Committees they would be interested in serving.

#### **UPDATE REGARDING PSERS**

Dr. O'Toole shared a notification that the School District received from the Pennsylvania School Employees' Retirement System (PSERS) regarding past due payments of employer contributions. He explained that the Board had authorized the School District to withhold the employer contributions to PSERS until a state budget for 2016-17 was adopted. Dr. O'Toole stated that he is hopeful that there will be a state budget by the end of December 2015 and the issue would be a moot point. He noted that he would continue to keep the Board informed.

**APPROVAL OF ADOPTION OF RESOLUTION IN ACCORDANCE WITH ACT 1  
(O'Toole/Cordisco) - ATTACHED**

Ms. Cordisco and Dr. O'Toole shared information regarding the Proposed Preliminary Act 1 Budget for the 2016-17 school year AS ATTACHED.

MOTION: By Kerber: I move that the Board adopt the following Resolution in accordance with Act 1. Seconded by Petersen, and carried on unanimous roll call vote.

RESOLVED, that a Proposed Preliminary Act 1 Budget for the 2016-17 school year as reviewed on December 14, 2015 will be made available to the public for review in accordance with Act 1 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

**BUSINESS & FINANCE (Cordisco)**

**APPROVAL OF TREASURER'S REPORT**

MOTION: By Billerbeck: I move that the Board approve the Treasurer's Report AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of Bill List and Check File Listing as follows. Seconded by Bolas, and carried on unanimous roll call vote.

Fund 10 (General Fund) - \$690,389.40  
Fund 31 (Capital Reserve Fund) - \$7,270.00

**DISCUSSION & ESTABLISHMENT OF 2016 SCHOOL BOARD MEETINGS**

MOTION: By Kunselman: The Superintendent recommends and I move that the 2016 regular meetings of the Upper St. Clair Board of School Directors be held each month in the Central Office Board Room at 7:00 p.m. prevailing time as follows. Seconded by Kerber, and carried on unanimous voice vote.

January 25  
February 22  
March 28  
April 25  
May 16  
June 21 (Tuesday)  
August 15  
September 26  
October 24  
November 28  
December 12

The Board reorganization meeting will be held on Monday, December 5. No regular meetings will be scheduled for the month of July. Special meetings will be called as needed.

The Committee of the Whole meetings of the Upper St. Clair Board of School Directors will be held each month in the Central Office Board Room at 7:00 p.m. prevailing time as follows:

January 11 (Curriculum Recommendations Presentation @ 5:00 p.m.)  
February 8  
March 14  
April 12 (Tuesday)  
May 9  
June 6 (Curriculum Recommendations Presentation @ 5:00 p.m.)  
August 1  
September 12  
October 10  
November 14

No Committee meetings will be held in July or December. Special meetings will be called as needed.

The Board Secretary is authorized to advertise the schedule of 2016 regular and committee meetings as set forth above and to include in the advertisement that at all such meetings the Board may vote on all matters of general purpose coming before the Board.

## **HOLIDAY RESOLUTION**

MOTION: By Elias: I move that the Board adopt the following resolution. Seconded by Petersen, and carried on unanimous voice vote.

*BE IT RESOLVED, That the Board of School Directors of Upper St. Clair wishes everyone an enjoyable holiday season as you observe your celebrations and traditions at this special time of the year. May good fortune and warm memories surround you and your loved ones and may each of you have a very healthy and happy new year.*

## **COMMITTEE REPORTS**

Dr. O'Toole provided a legislative update regarding the state budget. He explained that the status is constantly changing and currently includes additional revenues for Districts, as well as issues with state pensions, charter schools, funding formulas, and privatization of state stores. Dr. O'Toole noted that there is a two-year moratorium on Keystone Exams. At the federal level, Dr. O'Toole explained that the No Child Left Behind Act was changed to Every Student Succeeds Act. He stated that he would be reviewing the differences between the two and report back to the Board.

## **ANNOUNCEMENT REGARDING EXECUTIVE SESSION**

Mrs. Hasco announced that an executive session would be held following the meeting to discuss negotiations matters.

## **MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION**

### **REPORT FROM NEW SCHOOL BOARD MEMBER ORIENTATION - DECEMBER 10**

Dr. O'Toole reported that a New School Board Member Orientation was held for Mr. Elias and Mr. Hewitt on December 10, which was followed on December 11 with a tour of the District buildings and bus garage.

### **BOARD GOALS WORKSHOP - JANUARY 18**

Dr. O'Toole announced that a Board Goals Workshop would be held on Monday, January 18.

## **STRATEGIES FOR STUDENT SUCCESS (SAS) INSTITUTE AND HIGH SCHOOL STEAM PRESENTATIONS (Suritsky)**

Dr. Suritsky reported that a number of staff members participated in the Strategies for Student Success (SAS) Institute sponsored by the Pennsylvania Department of Education. She explained that Dr. Patrick McClintock-Comeaux and she attended a dinner in recognition for the National Blue Ribbon Schools. Dr. Suritsky stated that the District submitted two proposals to present at the SAS Institute, which were both accepted. One on the summer STEAM Academy presented by Dr. Angelo and Dr. Wagner, and one on SHOP@USC presented by High School teachers Michelle Zirngibl and Stephen Stroyne.

## **PROPOSED LETTER OF AGREEMENT WITH SCHOOL PHYSICIAN (Stoehr)**

Ms. Stoehr stated that Dr. O'Toole would be presenting a proposed letter of agreement in January for the District's school physician. She explained that a local pediatric group is being selected to replace a previous school physician who will no longer be serving in that capacity.

## **ADJOURNMENT**

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:27 p.m.

## **EXECUTIVE SESSION - NEGOTIATIONS MATTERS**

The Board adjourned into executive session to discuss negotiations matters.

Buffy Z. Hasco, President  
BOARD OF SCHOOL DIRECTORS

Frosina C. Cordisco, Secretary  
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile  
School Board Stenographer

## COMMENDATIONS AND RECOGNITIONS DECEMBER, 2015

### **School Board**

Mrs. Angela Petersen, School Board Vice President, is commended for being elected as the Chairperson of the Parkway West Career & Technology Center Joint Committee for 2016.

### **Boyce**

On Friday, November 30, thirteen mathematicians from Boyce competed against over 400 students from the region at the Annual 5th/6th Calcu-Solve Tournament sponsored by the Allegheny Intermediate Unit and the II-IV Foundation. All three of the Boyce teams finished in the top ten with one team taking third place. Third Place Team members were Alex Todd, Keshav Narasimhan, Bear Bottonari, and Will Closser.

The team was coached by Mrs. Kathy Hoedeman, Math Resource Teacher at Boyce.

Congratulations to Boyce student, Rebecca Lang, one of the winners in the first ever Pittsburgh Penguins Foundation's Holiday Card Contest. Her card will be one of eight that the Penguins will distribute this holiday season. In addition, Rebecca is also invited to attend a home Pittsburgh Penguins regular-season game this year.

### **High School**

Congratulations to the High School Girls' Soccer Team for winning the state championship against Central Bucks East by a score of 2-1 on Saturday, November 21 at Hershey Park Stadium. Both goals for the Panthers were scored by senior Emma Hasco. This is the first PIAA AAA state championship title for the USC Girls' Soccer Team. Congratulations to Coach David Gray and the team.

In addition, congratulations are extended to Emma Hasco for being chosen the Pennsylvania State Player of the Year by the National Soccer Coaches Association of America.

Congratulations to the following students on their audition and acceptance into PMEA Ensembles:

**Honors Jazz Ensemble:**

James Boston – Trumpet

David Corbin – Trumpet

Daniel Geffrey – Baritone Saxophone

Alex Wolfe – Bass

Robbie Halpner – Piano

**District Choir:**

Carly DeCock – Soprano

Alexa Rieger - Alto

Mariya Savinov – Alto

Zoe Rankin – Alto

Cara Ravasio – Alto

Sammy Cancilla – Tenor

Jonah Glunt – Tenor

Ben Nadler – Tenor

Kyle Warmbein – Tenor

Jacob Ross – Tenor

Chase Banton – Bass

Connor Halloran – Bass

Jack Smith – Bass

Sergeant Turk, Army Career Counselor out of South Hills, was at Upper St. Clair High School to notify Adam J. Heil and Mihir A. Gite that they were conditionally selected to receive an Army ROTC scholarship. ROTC is a demanding and challenging complement to traditional college courses. The standards for admission into this program are quite high, as the individuals who complete this training are to be ultimately entrusted with the lives of American Soldiers.

This ROTC scholarship will provide college tuition, mandatory educational fees or room and board, and an allowance for textbooks, school supplies, and required equipment.

Upon graduation, Adam and Mihir will not only have a college diploma, but will also have achieved the confidence, self-discipline, and leadership skills that come with having earned a commission as an Army Officer.

Both Adam J. Heil and Mihir A. Gite have met these high standards and are extended sincere congratulations.

On November 4, 2015 the American Volleyball Coaches Association (AVCA) announced the 10th annual Under Armour Girls High School All-America Teams. The approximate 600 nominations resulted in a combined 150 All-Americans and Honorable Mention All-Americans. Congratulations are extended to Samantha Amos, high school senior, for being named to the All American list as the country's top Right Side Hitter. Sam has committed to play collegiate volleyball at Duke.

### **Ft. Couch**

Students from Ft. Couch Middle School participated in the annual Calcu-Solve Tournament on November 19<sup>th</sup>. The team of Katie Hobart, Braden Yates, Aleksa Rodic, and Ian Rankin come in 2<sup>nd</sup> out over 100 teams. Out of over 400 individuals, Aleksa Rodic tied for seventh place. Braden Yates and Katie Hobart both ended the regular competition with perfect scores and entered into a tiebreaker with four students from other schools. They came out victorious with Braden coming in 2<sup>nd</sup> and Katie coming in 1<sup>st</sup>.

Team coaches/facilitators are Mr. Jason O'Roark, Ms. Connie Gibson, and Mrs. Pat Palazzolo.

**PERSONNEL LISTINGS**  
**DATE: December 14, 2015**  
**Board Meeting**

**Administrative Staff – Change of Status**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>
Garvin, Melissa	Supervisor, Special Education	Assistant Director of Student Support Services	1-1-16

**Professional Staff – Elections**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Effective</b>	<b>Salary</b>
Schneider, Jared	Fort Couch	German Teacher (Long Term Substitute for Kristin Weaver anticipated dates 1-4-16 through 4-4-16	1-4-16	\$45,600 (Pro-rated)
Stringe, Julie	Baker	Special Education Teacher (Professional Employee)	2-1-16	\$52,275 (Pro-rated)

**Professional Staff – Change of Status (Long-term Assignment Dates)**

<b>Name</b>	<b>Location</b>	<b>From</b>	<b>To</b>
Latorre, Courtney	Streams	Elementary Teacher (Long Term Substitute for Kathryn McIntyre 8-17-15 through 12-18-15 )	Elementary Teacher (Long Term Substitute for Kathryn McIntyre 8-17-15 through 1-5-16 )

**Professional Staff – Leave of Absence**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Type of Leave</b>	<b>Leave Dates</b>
Miller, Amy	Eisenhower	Guidance Counselor	Personal Leave	Anticipated leave dates 2-22-16 through 6-7-16
Solomon, Jayme	Eisenhower	Elementary Teacher	Personal Leave	Anticipated leave dates 1-19-16 through 5-30-16

**Professional Staff – Change of Status (Leaves)**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>From</b>	<b>To</b>
McIntyre, Kathryn	Streams	Elementary Teacher	8-24-15 through 12-16-15	8-24-15 through 12-23-15

**Classified Staff – Leave of Absence**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Type of Leave</b>	<b>Leave Dates</b>
Cloherly, Joyce	Baker	Part Time Nutrition Center Worker	Personal Leave	Beginning 12-7-15

**Classified - Change of Status (Building)**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>
Briggs, Thomas	1.0 Boyce Custodian	1.0 Eisenhower Custodian	12-21-15
Sickles, Warren	1.0 High School Custodian	1.0 High School/Boyce Custodian	12-21-15

**Classified Staff – Resignation**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Notification Date</b>	<b>Last Date Worked</b>
Young, Tina	High School	Part Time Nutrition Center Worker	10-30-15	10-29-15

**Classified Staff – Retirement**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Notification Date</b>	<b>Last Date Worked</b>
Snyder, Barbara	Boyce	Teacher Aide	12-1-15	1-8-16

**District Substitute List – Additions**

Professional:

<b>Name</b>	<b>Type of Substitute</b>	<b>Effective</b>
Comfort, Karlie	Grades 4-8 (All subjects 4-6, Mathematics 7-8)	12-3-15
Skinner, Renee	Elementary K-6	12-15-15
Schneider, Jared	German PK-12	12-11-15

Classified:

<b>Name</b>	<b>Type of Substitute</b>	<b>Effective</b>
Graziani, Monica	Teacher Aide	12-9-15

Other:

<b>Name</b>	<b>Type of Substitute</b>	<b>Effective</b>
Stead, Susan	Driver	12-15-15

**District Substitute List – Deletions**

Professional:

<b>Name</b>	<b>Type of Substitute</b>	<b>Effective</b>
Anderson-Sheffler, Abigail	Elementary K-6	12-14-15
Avick, Theresa	Social Studies 7-12	12-14-15
Billante, Vincent	Health/Physical Education K-12	12-4-15
Brown, Karen	Principal K-12; Elementary K-6	12-9-15
Caldart, Elke	Elementary K-6, Mathematics 7-12	12-14-15
Chicchi, Kimberly	Social Studies 7-12	12-14-15
Daum, Sarah	Elementary K-6	12-14-15
Ellis, Sherry	Elementary K-6	12-14-15
Falk, Janet Lee	Elementary K-6; Early Childhood N-3	12-14-15
Forgerson Pleta, Robin	Elementary K-6; Reading Specialist K-12	12-14-15
Glowaski, Anna Marie	Art K-12	12-14-15
Horner, Rachel	Art K-12	12-4-15
Idler, Carolyn	Secondary School Counselor 7-12; Health/Physical Education K-12	12-14-15
Johnston, Anne Parrish	Mental/Physical Handicapped K-12; Elementary K-6	12-14-15
Junker, Katherine	French K-12	12-14-15
Kalogeris, Cynthia	Elementary K-6	12-14-15
Kennedy, Kathryn	PK-4	11-30-15
Kiehl, Jessica	PK-4	12-4-15
Kotowski, Cheryl	Spanish, French K-12	12-4-15
Matta, Keelyn	Early Childhood N-3	12-4-15
Moreau, Jennifer	Elementary K-6	12-4-15
O'Hara, Gail	Education Specialist II	12-14-15
Opperman, Jordan	Mathematics 7-12	11-30-15
Peters-Roberts, Ashlee	Social Studies	12-4-15
Rogiero, Anthony	Mid-Level Math 7-9; Elementary K-6	12-14-15
Santoline, Kellie	English 7-12	12-4-15
Schilling, Amanda	Social Studies	12-4-15
Smedley, Thomas	Secondary Principal; Mathematics 7-12; Physics 7-12	12-14-15
Trau, Nancy	Library Science K-12, French K-12	12-14-15
Vogel, Kathleen	Elementary K-6	12-4-15

Wagner, Barbara	Home Economics K-12	12-14-15
Williams, Patrick	Technology Education	12-4-15
Zemaitis, Virginia	Mental/Physical Handicapped K-12; Elementary K-6	12-14-15

Classified:

<b>Name</b>	<b>Type of Substitute</b>	<b>Effective</b>
Chicchi, Kimberly	Aide/Secretary/Attendant	12-14-15
Oswald, Marlo	Nutrition Center Worker	12-14-15
Tracey, Mary	Aide/Secretary/Attendant	12-9-15
Tungate, Mary Ann	Aide/Secretary/Attendant	12-14-15

#### **Extra-Curricular Activities – New Appointments**

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Ghilani, Lauren	1:1 Fort Couch Learning Initiative Facilitator	\$ 3,500 (Pro-rated)
Hunsberger, Thomas	Producing Artistic Director, HS Musical	\$ 3,000
Lehman, Denise	FRIENDS Event Leader	\$ 422 (Pro-rated)

#### **Extra-Curricular Activities – Deletions**

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Deliere, Emil	Wrestling Head Coach	12-9-15
Doetzer, Jason	Assistant Riffle Coach	11-20-15
Pegnataro, Stephanie	Soccer Assistant Coach – Girls	12-9-15

#### **Faculty Help - Deletions**

<b>Name</b>	<b>Effective</b>
Barnett, Ted	12-9-15
Brown, Karen	12-9-15
Koontz, Ernest	12-9-15
Luck, Henry	12-9-15

# **Upper St. Clair School District**

## **Proposed Preliminary Budget (Act 1)**

### **2016-17 General Fund Budget**

**December 14, 2015**



Customizing Learning,  
Nurturing Potential...  
Delivering Excellence



# 2016-17 Proposed Preliminary Budget

## (Act 1 Budget)

- Key Assumptions:
  - *Adjusted* Act 1 Index for 2016-17 is 2.8% or .6450 mills for approximately \$1.4 million
  - Estimated budget exceptions:
    - PSERS - .2418 mills or \$510,800
    - Special Ed - .4452 mills or \$940,717
  - No annual increase in state funding
  - 5 professional retirements are filled each year
  - Level staffing
  - PSERS employer rate of 25.84%% for 2015-16 increasing to 30.03% in 2016-17, representing a 16% increase or \$828,000 net increase (.399 mills)
  - General cost escalator of 3%

# 2016-17 Proposed Preliminary Budget (Act 1 Budget)

<b><i>Preliminary Budget Exceptions as of December 9, 2015</i></b>	<b>2016-17</b>	<b>Millage Impact</b>	<b>Per \$200,000 Assessed Value</b>	<b>Average Single Family Home Assessed Value = \$265,791 (6,659 single family homes)</b>
Adjusted Act 1 Index of 2.8%	\$1,362,747	0.6450	\$129	\$171
Pension Exception	\$510,797	0.2418	\$48	\$64
Special Education Exception	\$940,717	0.4452	\$89	\$118
<b><i>Total Maximum Tax Increase Allowed</i></b>	<b><i>\$2,814,261</i></b>	<b><i>1.3320</i></b>	<b><i>\$266</i></b>	<b><i>\$354</i></b>
<b><i>Monthly Impact</i></b>			<b><i>\$22</i></b>	<b><i>\$30</i></b>

# 2016-17 Proposed Preliminary Budget (Act 1 Budget)

<i>Includes Tax Increase of 2.8% Adj. Act 1 Index of .6450 Mills + Estimated Exceptions of .6870 mills = Total Increase of 1.3320 mills</i>	Actual	Final Budget	Preliminary Budget	Change from	
	2014-15	2015-16	2016-17	15-16 Budget	% Change
<b>Revenue</b>	<b>\$68,634,956</b>	<b>\$72,365,878</b>	<b>\$76,007,140</b>	<b>\$3,641,263</b>	<b>5.0%</b>
<b>Expenses</b>					
100 Salaries	\$32,059,193	\$33,291,727	\$34,055,038	\$763,311	2.3%
200 Benefits	\$16,878,031	\$18,619,650	\$20,720,637	\$2,100,988	11.3%
300 Contracted Services	\$4,040,246	\$4,036,635	\$4,157,734	\$121,099	3.0%
400 Purchased Services	\$1,707,703	\$1,643,159	\$1,692,454	\$49,295	3.0%
500 Other Purchased Services	\$2,933,574	\$2,899,949	\$2,986,947	\$86,998	3.0%
600 Books and Supplies	\$1,793,211	\$1,873,231	\$1,929,427	\$56,197	3.0%
700 Equipment	\$1,104,516	\$1,436,455	\$1,631,787	\$195,332	13.6%
800 Miscellaneous Fees	\$5,903,158	\$5,948,826	\$5,891,774	(\$57,052)	-1.0%
900 Other Uses	\$3,194,878	\$2,996,065	\$3,297,047	\$300,982	10.0%
<b>Total Expenses</b>	<b>\$69,614,512</b>	<b>\$72,745,696</b>	<b>\$76,362,846</b>	<b>\$3,617,150</b>	<b>5.0%</b>
<b>Revenues Less Expenses</b>	<b>(\$979,556)</b>	<b>(\$379,818)</b>	<b>(\$355,706)</b>		
<i>Incremental Revenues from Budget Exceptions of .6870 mills</i>			<i>(\$1,451,514)</i>		
<b>Potential Budget Outcome w/o Budget Exceptions</b>			<b>(\$1,807,220)</b>		

# 2016-17 Proposed Preliminary Budget

## (Act 1 Budget)

The PDE-2028 Proposed Preliminary General Fund Budget (Act 1 Budget) for the fiscal year 2016-2017 includes a 1.3320 mill increase. The Proposed Preliminary Budget was developed and is being presented in accordance with the guidelines established under Act 1 of 2006 and the current guidance provided by the PDE. This Act 1 Budget is required to be available for public inspection on or before January 5, 2016 and will be presented to the School Board of Directors for a vote at their meeting held on January 25, 2016 in the Upper St. Clair School District Board Room located at 1820 McLaughlin Run Road, Pittsburgh, PA 15241.

Please be clear that this is a working document and is in no way an indication of final millage rates that may be levied to support operations of the District. The necessity for and approval of a balanced Preliminary Budget at this time is a procedural requirement under the provisions of Act 1 that allows the District to seek referendum exceptions (pension and special education) to the Act 1 Index. Filing for referendum exceptions will maximize the District's financial flexibility as the Board and District work through the budget process.

# 2015-16 Proposed Preliminary Budget

## (Act 1 Budget)

Furthermore, the analysis and development of the budget that continues to provide for all student programs and initiatives is just beginning. Final adoption of the budget will not occur until May/June 2016. All budget deliberations with the Board are open to the public and your comments are welcome.

As stated previously, the attached Proposed Preliminary Budget (Act 1 Budget) is in the extreme early stages of development and many of the details required to complete the budget are unknown at this time. For example, professional retirements, insurance rates for health and liability coverage, updated real estate assessment values, and state subsidy estimates are just a few examples of critical information that will be obtained in the coming months to better define budgetary needs. In addition, the District will be analyzing budget submissions to present areas where expenses can be reduced. The District will continue to work through the challenges of the budget and keep the Board and Community informed of changes, options and projections. We will be working closely with Board to ensure that the Final Budget is a responsible spending plan for the students and taxpayers of the Upper St. Clair School District.

# 2016-17 Proposed Preliminary Budget (Act 1 Budget)

- Next Steps

- Act 1 Options for the Board to consider at the December 14 Board Meeting due to a January 7 Act 1 deadline:
  - Approve a Preliminary Budget for public inspection
    - Board to provide public notice of its intent to adopt the Preliminary Budget at the January 11 Board meeting to meet the 10 day notification deadline
    - Board to adopt the Preliminary Budget at the January 25 Board meeting to meet the January 27 resolution deadline
    - Preliminary Budget to be filed with the PDE no later than February 1
    - Budget Exceptions to be filed with the PDE no later than February 11
    - Allows for maximum financial flexibility
  - Adopt a resolution indicating that the Board will not raise taxes beyond the Adjusted Index of 2.8%



Customizing Learning,  
Nurturing Potential...  
Delivering Excellence



# 2016-17 Proposed Preliminary Budget (Act 1 Budget)

## Q & A