

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING**



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**MONDAY, NOVEMBER 23, 2015 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

6:15 PM - EXECUTIVE SESSION - PERSONNEL & REAL ESTATE MATTERS

Notice having been advertised and posted and members duly notified, the regular meeting of the Board of School Directors was held on November 23, 2015 in the Central Office Board Room.

School Board Members in attendance:

Mr. Frank J. Kerber, President
Mrs. Amy L. Billerbeck (via speaker phone)
Mrs. Barbara L. Bolas (via speaker phone)
Mr. Harry F. Kunselman
Mr. Louis P. Mafrice, Jr.
Mr. Louis M. Oliverio
Mrs. Angela B. Petersen

School personnel in attendance:

Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Assistant/Deputy Superintendent
Dr. John Rozzo, Assistant Superintendent
Ms. Frosina C. Cordisco, Director of Business & Finance
Ms. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Ms. Eloise Stoehr, Supervisor of Pupil Services
Ms. Melissa Garvin, Supervisor of Special Education
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Kerber)

Mr. Kerber called the meeting to order at approximately 7:00 p.m.

STAR SPANGLED BANNER

Christian Jones, High School student, sang the Star Spangled Banner.

READING OF THE MISSION

Mr. Oliverio read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #17 FROM STRATEGIC PLAN

Mrs. Petersen read the following Shared Belief Statement #17 from the Strategic Plan:

We believe that:

effective education fosters students' abilities to listen and communicate, think critically and creatively, and apply their knowledge to all of their decision-making.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Kerber)

MOTION: By Mafrice: I move that the Board approve the agenda as presented. Seconded by Petersen, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Dan Quiroga)

Dan Quiroga, Student Board Representative, reported on various activities at the High School, including the Girls' Soccer Team winning the PIAA AAA state championship, the Think Tank Club, and the beautification project for the High School.

APPROVAL OF MINUTES

MOTION: By Kunselman: I move that the Board approve the minutes of the October 26, 2015 Board meeting. Seconded by Petersen, and carried on unanimous voice vote. (Mrs. Bolas, Mr. Mafrice, and Mr. Oliverio abstained)

MOTION: By Kunselman: I move that the Board approve the minutes of the November 9, 2015 Board meeting. Seconded by Petersen, and carried on unanimous voice vote.

SUPERINTENDENT'S REPORT (O'Toole)

APPROVAL OF COMMENDATIONS & RECOGNITIONS - ATTACHED

Dr. Suritsky read the Commendations & Recognitions.

MOTION: By Kunselman: I move that the Board approve the Commendations & Recognitions AS ATTACHED. Seconded by Petersen, and carried on unanimous voice vote.

Mr. Kerber offered a special recognition for Mr. Ben Edwards for his dedication as the sponsor of the High School Speech and Debate Program and the accomplishments that the Forensics Club has achieved under his leadership.

APPROVAL OF RESOLUTION REGARDING STAFFING

MOTION: By Billerbeck: The Superintendent recommends and I move that the Board approve the following resolution regarding staffing. Seconded by Bolas, and carried on unanimous roll call vote:

The District staff be increased by the following position effective November 23 through December 31, 2015:

1.00 - Temporary Boyce Middle School Assistant Principal

APPROVAL OF ADMINISTRATIVE ELECTIONS

MOTION: By Bolas: The Superintendent recommends and I move that the Board approve the following administrative elections. Seconded by Kunselman, and carried on unanimous roll call vote.

Elections - Administrative Staff

Daniel O'Rourke - Temporary Boyce Middle School Assistant Principal effective 11-23-15 through 12-31-15

Daniel O'Rourke - Boyce Middle School Principal effective 1-1-16

Mr. O'Rourke stated that it is an honor to return to Upper St. Clair School District in an administrative role. He thanked the Board and Drs. O'Toole, Suritsky and Rozzo for the opportunity to serve as Boyce Middle School Principal.

APPROVAL OF CONSENT AGENDA

MOTION: By Oliverio: The Committee recommends and I move that the Board approve the following Consent Agenda items. Seconded by Petersen, and carried on unanimous roll call vote.

a. APPROVAL OF PERSONNEL LISTINGS - ATTACHED

Approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED.

**b. APPROVAL OF TREASURER'S REPORT (11-9-15)
INCLUDING SUPPLEMENTAL REPORT (11-23-15)**

Approve the Treasurer's Report AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of Bill List and Check File Listing as follows:

Fund 10 (General Fund) - \$2,060,847.58
Fund 31 (Capital Reserve Fund) - \$27,930.00

c. APPROVAL TO DECLARE ITEMS SURPLUS

In accordance with Policy #3006 - Sale of Surplus Furniture, Equipment and Other Tangible Personal Property, that the Board declare equipment surplus AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING and that the administration be authorized to bid the sale of the items, donate the items, dispose of the items as appropriate or advertise via public Internet auction.

d. APPROVAL OF LEASE EXTENSION WITH T-MOBILE

Approve the First Amendment to Site Agreement with T-Mobile, contingent upon documentation acceptable to the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

e. APPROVAL OF PENTAMATION UPGRADE TO 5.1

Approve an upgrade of Pentamation software to version 5.1 in the amount of \$4,875 as the one-time upgrade fee and the additional monthly fee of \$251, contingent upon documentation acceptable to the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

CONTINUATION OF PRESENTATION OF DISTRICT STRATEGIC PLAN GOALS THROUGH 2020 (Administrative Team)

Dr. O'Toole stated that presentations regarding the goals for the Professional Learning Communities and STEAM Comprehensive Plan Visioning Teams would be presented this evening. He explained that the Strategic Plan Goals would be presented to the Board for approval in January. Dr. O'Toole added that he is very proud of the Strategic Plan process, which provides a great map for the future of the District.

Dr. Rozzo presented the outcome goals for the Professional Learning Communities Visioning Team and Dr. Bulazo presented the STEAM outcome goals.

REVIEW OF DRAFT PRELIMINARY 2016-17 ACT 1 BUDGET (O'Toole/Cordisco)

Dr. O'Toole explained that the Act 1 Budget would be presented to the Board in December, which is one month earlier than usual due to the Presidential Election in 2016. He requested that Board members review the draft preliminary 2016-17 Act 1 Budget prior to the December Board meeting.

ADMINISTRATOR'S REPORT

UPDATE REGARDING 2015-16 PROFESSIONAL DEVELOPMENT (Bulazo)

Dr. O'Toole stated that professional development for the staff is very critical due to the many changes in education, including the District's 1:1 learning initiative and required regulations such as child abuse training.

Dr. Bulazo presented an overview of the professional development program for the District.

RECOGNITION OF RETIRING BOARD MEMBER - LOUIS M. OLIVERIO

Dr. O'Toole and Mr. Kerber recognized Mr. Louis Oliverio for his years of dedication and service to the USC Board of School Directors.

Mr. Oliverio served on the Board from December 2011 through December 2015 (4 years). During Mr. Oliverio's tenure on the Board, he served on the following committees: SHASDA Committee Representative – 2012-2014; Legislation Committee Alternate – 2012-2015; Township Liaison Representative – 2015; and Youth Steering Committee Liaison Alternate - 2015.

Mr. Oliverio stated that it has been a pleasure serving on the Board of School Directors and looked forward to staying connected with the School District.

ANNOUNCEMENT REGARDING EXECUTIVE SESSIONS

Mr. Kerber announced that executive sessions were held on the following dates:

November 9, 2015 – Personnel Matters
November 23, 2015 – Personnel & Real Estate Matters

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM VETERANS DAY OBSERVANCE @ USC VETERANS PARK - NOVEMBER 11

Dr. O'Toole stated that it was a pleasure to honor veterans during the Veterans Day observance at the USC Veterans Park on November 11. He thanked the students who shared their musical talents during the ceremony and also thanked everyone who was responsible for the arrangements of the observance.

DECEMBER MEETING SCHEDULE

Dr. O'Toole announced the December meeting schedule as follows:

Tuesday, December 1 – Board Reorganization Meeting
Monday, December 14 – Regular Board Meeting

NEW SCHOOL BOARD MEMBER ORIENTATION - DECEMBER 10

Dr. O'Toole stated that a New School Board Member Orientation would be held for Mr. Phillip Elias and Mr. Patrick Hewitt on Thursday, December 10. He welcomed all Board members to attend if their schedule permitted.

BOARD GOALS WORKSHOP - JANUARY 18

Dr. O'Toole stated that a Board Goals Workshop would be held on Monday, January 18.

CONGRATULATIONS TO HIGH SCHOOL GIRLS' SOCCER TEAM FOR WINNING PIAA AAA CHAMPIONSHIP

Dr. O'Toole congratulated the High School Girls' Soccer Team for winning the PIAA AAA Championship, which is the first time in USC's history. He noted that Coach David Gray and the team would be invited to attend the December 14 Board meeting for recognition.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 7:53 p.m.

Frank J. Kerber, President
BOARD OF SCHOOL DIRECTORS

Frosina C. Cordisco, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile
School Board Stenographer

COMMENDATIONS AND RECOGNITIONS NOVEMBER, 2015

Staff

Mr. Alex Shefler, a senior member of the High School mathematics department, was nominated for and recently received the University of Chicago Outstanding Educator Award. The University of Chicago receives letters from admitted students inspired by teachers who have literally changed the course of their lives through excellent teaching and mentorship. In recognition of their profound influence, the Office of College Admissions grants the Outstanding Educator Award to teachers who have demonstrated exceptional dedication to the education and personal development of their students. Mr. Shefler was nominated for this award by a former student.

High School

The annual CalcuSolve events were held at the Soldiers and Sailors ballroom in Oakland. Ninth and tenth graders competed on Thursday, October 15, and eleventh and twelfth graders on Friday, October 16. Congratulations are extended to the 9th and 10th grade teams, including Kevin Chen, Ariana Chiu, Spencer Miller, and Abbie Wagner for winning 1st Place. Also, the following students earned perfect scores: Aditi Chattopadhyay, Kevin Chen, Zian Chen, and Sam Ding. Following an intense tie-breaker round, Sam Ding came in 2nd place in the individual level at the 9th and 10th grade competition, with the others receiving honorable mentions. Team coaches and facilitators are Ms. Connie Gibson and Mrs. Pat Palazzolo.

The Upper St. Clair High School Speech and Debate Program and its sponsor, High School Teacher, Mr. Ben Edwards have earned significant recognition by the National Speech & Debate Association. Speech and debate students earn points and degrees based on competitive and service-related activities. Mr. Edwards' team achieved 100 or more degrees ranking them among the top 10% of schools nationwide and earned membership in the Association's 100 Club.

Ft. Couch

Fort Couch gifted students competed in the regional History Bowl at the Heinz History Center on Thursday, October 29, 2015. The students completed four competitive experiences related to our region's past. The four challenges posed to the students this year were: WWII Trivia Quiz, Pittsburgh Sports Timeline, creation

of a Heinz Promotional Radio Advertisement, and answering Pittsburgh A-Z questions in the Special Collections exhibit. The Fort Couch teams claimed 1st, 2nd, and 3rd place in the 6th - 8th grade division. First place team members included Vivek Babu, Rohan Mishra, Ishaan Shah, and Maxwell Turnwald. Second place team members included Christian Chiu, Reshma Gudla, Patrick Joyce, and Sophia Shi. Third place team members included Jason Choi, Jack Clark, Basir Khan, and Aleksa Rodic. Congratulations to all USC participants on an impressive performance at the History Bowl.

Boyce

A team of Boyce Middle School fifth grade students came in first place in the annual History Bowl held at the Heinz History Center on October 29, 2015. The four challenges the students excelled in were a WWII Trivia Quiz, a Pittsburgh Sports Timeline, creating a Heinz Promotional Radio Advertisement, and answering Pittsburgh A-Z questions in the Special Collections exhibit. The fifth graders on the first place team are Evan Sarkett, Peer Khan, Maya Leyzarovich, and Nico Roth.

The Pittsburgh Section of the American Chemical Society sponsored an illustrated poem contest for students in grades K-12 in support of the 2015 National Chemistry Week (NCW) program. Entries were judged based upon relevance to and incorporation of the theme, word choice and imagery, colorful artwork, adherence to poem style, originality and creativity, and overall presentation. Jillian Fishell, a fifth grader at Boyce Middle School came in 2nd place and received a check for \$25 and a certificate.

PERSONNEL LISTINGS
DATE: November 23, 2015
Board Meeting

Administrative Staff – Elections

Name	Location	Assignment	Effective	Salary
O'Rourke, Daniel	Boyce	Temporary Assistant Middle School Principal	11-23-15 through 12-31-15	\$99,500 Pro-rated
O'Rourke, Daniel	Boyce	Principal	1-1-16	\$99,500 Pro-rated

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Schrier, Mark	Fort Couch	Social Studies (Long Term Substitute for Brad Wilson retroactively from 8-20-15 through 1- 15-16	8-20-15	\$45,600 Pro-rated

Professional Staff – Change of Status (Long-term Assignment Dates)

Name	Location	From	To
Flood, Katie	High School	English Teacher (Long Term Substitute for Melissa Kaser anticipated dates 2015-2016 school year)	English Teacher (Long Term Substitute for Melissa Kaser 2015-2016 school year)
Vuono, Jennafer	Eisenhower	Elementary Teacher (Long Term Substitute for Kellie Bodamer) anticipated dates 10-27-15 through 3-11-16	Elementary Teacher (Long Term Substitute for Kellie Bodamer) 10-27-15 through 3-15-16

Professional Staff – TPE to PE Change of Status

Name	From	To	Effective
DeGerolamo, Anne	Temporary Professional Employee	Professional Employee	12-16-15
McGinty, Carlene	Temporary Professional Employee	Professional Employee	12-3-15

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Graceffo, Jennifer	Streams	Elementary Teacher	Personal Leave	Anticipated dates 2-1-16 through 3-18-16
Krizner, Helen	.7 High School / .3 Eisenhower	ESL Teacher	Personal Leave	Return to Work 11-9-15
Strayer, Shannon	High School	Mathematics Teacher	Personal Leave	Anticipated dates 2-16-16 through 6-9-16
Weaver, Kristin	Ft. Couch	German Teacher	Personal Leave	Anticipated dates 1-6-16 through 3-31-16

Professional Staff – Change of Status (Leaves)

Name	Location	Assignment	From	To
Bodamer, Kellie	Eisenhower	Elementary Teacher	Anticipated leave dates 10- 27-15 through 3-11-16	10-27-15 through 3-11- 16
Kaser, Melissa	High School	English Teacher	Personal Leave Anticipated dates 11-2-15 through 1- 18-16	Personal Leave 11-2-15 through 1-18-16
LaSalle, Emily	Streams	Elementary Teacher	Personal Leave 8-20-15 through 12-16-15	Personal Leave 8-20-15 through 12-11-15

Classified Staff – Change of Status

Name	From	To	Effective
Dykstra, Kelly	.5 High School Health Room Aide	.6 Eisenhower/.4 Fort Couch Health Room Aide (\$20,149 Pro-rated)	11-30-15
Rederer, Edward	Maintenance Helper at	Maintenance Technician at \$51,276 (pro-rated)	11-24-15

Classified Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Martin, John	Baker	Custodian	Personal Leave	Return to Work 11-9-15
Philips, Kara	High School	Part-Time Nutrition Center Worker	Personal Leave	Return to Work 11-4-15

Classified Staff – Retirement

Name	Location	Assignment	Notification Date	Last Date Worked
McCreery, Mark	High School	Part-Time Custodian	11-10-15	9-22-15

Other Staff – Retirement

Name	Location	Assignment	Notification Date	Last Date Worked
Lloyd, Sheila	High School	Student Activities Assistant	11-16-15	8-15-16

District Substitute List – Additions

Professional:

Name	Type of Substitute	Effective
Brown, Natalie	Elementary K-6; Special Education N-12	11-24-15
DeFilippo, Joseph	Health and Physical Education	11-24-15
Deutsch, Cassidy	Music, K-12	11-24-15
Fagan, Kristin	Social Studies 7-12	11-3-15
Gallego, Kaisa	Elementary K-6	11-3-15
Honeycutt, Cortney	Education Specialist I; Elementary & Secondary School Counselor PK-12	11-24-15
Morgan, Kelsey	Early Childhood N-3; Special Education PK-8	11-24-15
Sherry, Michael	English 7-12	11-3-15

Classified:

Name	Type of Substitute	Effective
Hannan, Courtney	Health Room Aide	11-24-15
Petley, Kathleen	Secretary/Aide/Attendant	11-24-15
Strong, Larry	Custodian	11-3-15

Other:

Name	Type of Substitute	Effective
Carrol, Roxanne	Bus Driver	11-24-15
Colussy, Paula	Bus Driver	11-12-15
Wolfe, Robert Jr.	Bus Driver	11-12-15

District Substitute List – Deletions

Professional:

Name	Type of Substitute	Effective
Bennett, James	Mathematics 7-12	11-13-15
Steinberger, Marcia	Curriculum/Instructional Supervisor; Elementary K-6	11-24-15

Extra-Curricular Activities - Reappointments

Name	Position	Salary
Watson, David	Clairvoyant Sponsor	\$ 2,670

Extra-Curricular Activities - Appointments

Name	Position	Salary
Valentine, Erika	Clairvoyant Assistant Sponsor	\$ 2,570

Extra-Curricular Activities – Deletions

Name	Position	Effective
Lloyd, Sheila	Activities Assistant Director	8-15-16
Lloyd, Sheila	Senior Class Assistant Sponsor	8-15-16