

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS  
REGULAR BOARD MEETING**



Customizing Learning,  
Nurturing Potential...  
**Delivering Excellence**

**MONDAY, AUGUST 17, 2015 - 7:00 P.M.  
CENTRAL OFFICE BOARD ROOM**

Notice having been advertised and posted and members duly notified, the regular meeting of the Board of School Directors was held on August 17, 2015 in the Central Office Board Room.

School Board Members in attendance:

Mr. Frank J. Kerber, President  
Mrs. Buffy Z. Hasco, Vice President  
Mrs. Amy L. Billerbeck  
Mrs. Barbara L. Bolas  
Mr. Harry F. Kunselman  
Mr. Louis P. Mafrice, Jr.  
Mrs. Angela B. Petersen  
Mrs. Rebecca A. Stern

School personnel in attendance:

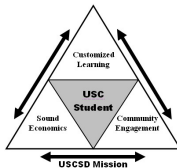
Dr. Patrick O'Toole, Superintendent of Schools  
Dr. Sharon Suritsky, Assistant/Deputy Superintendent  
Dr. John Rozzo, Assistant Superintendent  
Ms. Frosina C. Cordisco, Director of Business & Finance  
Ms. Judith Bulazo, Director of Curriculum & Professional Development  
Mr. Raymond Berrott, Director of Technology  
Ms. Eloise Stoehr, Supervisor of Pupil Services  
Ms. Melissa Garvin, Supervisor of Special Education  
Mrs. Mary Ann Stabile, Stenographer  
Mr. Robert Prorok, Solicitor

**CALL TO ORDER/PLEDGE OF ALLEGIANCE (Kerber)**

Mr. Kerber called the meeting to order at approximately 7:00 p.m.

**READING OF THE MISSION**

Mrs. Stern read the following School District Mission Statement:



*Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.*

## **SHARED BELIEF STATEMENT #11 FROM STRATEGIC PLAN**

Mrs. Petersen read the following Shared Belief Statement #11 from the Strategic Plan:

*We believe that:*

*children achieve their maximum potential through hard work and dedication in an environment when expectations are high, when they understand the purpose for learning, and when they are engaged in the process.*

## **RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)**

There were no residents' comments at this time.

## **APPROVAL OF AGENDA (Kerber)**

MOTION: By Hasco: I move that the Board approve the agenda as presented. Seconded by Bolas, and carried on unanimous voice vote.

## **PRESENTATION OF GASB 45 ACTUARIAL VALUATION REPORT FROM MOCKENHAUPT BENEFITS GROUP (Colleen Deer, Mockenhaupt)**

Ms. Colleen Deer from Mockenhaupt Benefits Group presented an overview the GASB 45 Actuarial Valuation Report of July 1, 2014 regarding the liabilities associated with other than pension post-employment benefits. Ms. Deer reviewed the actuarial liabilities, annual required contribution, changes from 2012 to 2014 impacting costs, projections of future obligations and annual cost, and an upcoming new accounting standard effective the 2017-18 fiscal year.

Ms. Deer and Ms. Cordisco responded to questions and comments of Board members. Ms. Cordisco noted that the GASB 45 Actuarial Valuation Report has been forwarded to the District's auditors.

## **APPROVAL OF MINUTES**

MOTION: By Mafrice: I move the approval of the minutes of the June 22, 2015 Board meeting. Seconded by Bolas, and carried on unanimous voice vote.

MOTION: By Mafrice: I move the approval of the minutes of the August 3, 2015 Board meeting. Seconded by Bolas, and carried on unanimous voice vote. (Mrs. Hasco and Mrs. Petersen abstained.

## **SUPERINTENDENT'S REPORT (O'Toole)**

### **APPROVAL OF COMMENDATIONS & RECOGNITIONS - ATTACHED**

Dr. Suritsky read the Commendations & Recognitions.

MOTION: By Bolas: I move that the Board approve the Commendations & Recognitions AS ATTACHED. Seconded by Hasco, and carried on unanimous voice vote.

**APPROVAL OF PERSONNEL LISTINGS - ATTACHED**

MOTION: By Kunselman: The Superintendent recommends and I move that the Board approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED. Seconded by Mafrice, and carried on unanimous roll call vote.

**BUSINESS & FINANCE (Cordisco)**

**APPROVAL TO ACCEPT GASB 45 REPORT**

MOTION: By Billerbeck: I move that the Board accept the Actuarial Valuation Report on Postemployment Benefits Other Than Pensions (for GASB 45) prepared by Mockenhaupt Benefits Group AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Stern, and carried on unanimous roll call vote.

**APPROVAL OF CONSENT AGENDA**

MOTION: By Stern: The Committee recommends and I move that the Board approve the following Consent Agenda items. Seconded by Bolas, and carried on unanimous roll call vote.

**a. REQUEST APPROVAL OF BUS STOPS FOR 2015-16**

Approve the bus stops for the 2015-16 school year AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

**b. REQUEST APPROVAL OF TWO VOTING DELEGATES AT PSBA CONFERENCE**

Authorize Barbara Bolas and Harry Kunselman to attend the Pennsylvania Schools Boards Association conference October 13-16, 2015 in Hershey, Pennsylvania to serve as voting delegates at the Delegate Assembly on Tuesday, October 13.

**c. REQUEST APPROVAL OF PHONE MAINTENANCE CONTRACT (Berrott)**

Authorize the School District to extend the Advent Communications maintenance contract to August 31, 2018, with license-based maintenance at a cost of \$.98 per license, as per the terms and conditions of the original agreement approved on June 8, 2009 and amended in August of 2012.

**d. APPROVAL OF TREASURER'S REPORT FOR 2015-16 - 8-3-15  
INCLUDING SUPPLEMENTAL REPORT - 8-17-15**

Approve the Treasurer's Report for 2015-16 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of the Bill List and Check File Listings as follows:

Fund 10 (General Fund) - \$7,301,893.66  
Fund 31 (Capital Reserve Fund) - \$19,470.00

**e. APPROVAL OF BUDGET TRANSFERS, CREDIT CARD & BILL LIST FOR  
2014-15 - 8-3-15  
INCLUDING SUPPLEMENTAL REPORT - 8-17-15**

Approve the Budget Transfers, Credit Card, and Final Bill List for 2014-15 AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING, including approved total of the Bill List and Check File Listings as follows:

Fund 10 (General Fund) - \$1,793,513.26  
Fund 31 (Capital Reserve Fund) - \$7,246.00

September 2014:  
Fund 10 (General Fund) - \$2,445,170.95

October 2014:  
Fund 10 (General Fund) - \$2,024,034.77  
Fund 31 (Capital Reserve Fund) - \$47,971.66

**ANNOUNCEMENT REGARDING EXECUTIVE SESSIONS**

Mr. Kerber announced that executive sessions were held on the following dates:

August 3, 2015 – Legal & Personnel Matters  
August 18, 2015 – Personnel Matters

**MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION**

**REPORT REGARDING STUDENT SUMMER ACADEMIES  
(STEAM & STUDENT LEADERSHIP)**

Dr. O’Toole reported on the successful student summer academies for STEAM and Student Leadership. He noted that the week-long academies provide numerous learning activities for the students in a customized learning environment. He thanked the staff for the great weeks of learning that they provided the students.

The STEAM Academy, coordinated by High School Science Curriculum Leader Lynn Kistler, was held the week of June 22-28. This year’s theme was Patterns and Chaos. Fifty USC students entering grades 9-12 participated in one of four courses: FabLab – Forms and Fluctuations; Model Rocketry – Design and Variance; Chemistry – Entropy and Symmetry; and Sculpture – Exceptional Arrangements Through Erratic Motions.

The Student Leadership Academies were held the week of July 26-31. A total of 396 students participated (52 – elementary, 82 – Boyce, 60 – Fort Couch, 87 – Phase 1 High School, 62 – Phase 2 High School, 38 – Phase 3 High School, and 15 – Phase 4 High School).

**REPORT FROM ADMINISTRATIVE/CURRICULUM LEADER IN-SERVICE - AUGUST 13 & 14**

Dr. O’Toole reported that an Administrative Retreat was held on August 13 and 14. Work sessions were held regarding the Strategic Plan, test scores and how to communicate changes to the parents and public, and crisis communications. Dr. O’Toole stated that the District has an incredibly talented group of leaders and that the Administrative Retreat provides valuable time for the leadership team. Dr. O’Toole noted that he took the opportunity to thank the curriculum leaders for their curriculum recommendations presentations to the Board in June.

**UPCOMING 2015-16 SCHOOL YEAR**

Dr. O'Toole stated that the bus stop post cards are being mailed on August 18 and that the first day for students is August 25.

**BOARD INVITED TO BACK-TO-SCHOOL WELCOME TO STAFF - AUGUST 20 (7:30 AM)**

Dr. O'Toole invited Board members to the back-to-school welcome breakfast and program for the staff on Thursday, August 20. Breakfast will be held at the High School Nutrition Center beginning at 7:30 a.m. The program of opening remarks, introduction of new staff and presentation of 25-year service awards will begin in the High School Theatre at 8:15 a.m.

Mr. Kerber reminded Board members to remain after the meeting for an Executive Session.

**ADJOURNMENT**

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 7:45 p.m.

Frank J. Kerber, President  
BOARD OF SCHOOL DIRECTORS

Frosina C. Cordisco, Secretary  
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile  
School Board Stenographer

COMMENDATIONS AND RECOGNITIONS  
AUGUST, 2015

**High School**

The 2014 USC Girls Volleyball team was awarded the American Volleyball Coaches Association Team Academic Award for their accomplishments in the classroom. The award honors collegiate and high school volleyball teams that displayed excellence in the classroom during the school year by maintaining at least a 3.30 cumulative team GPA on a 4.0 scale or a 4.10 cumulative team GPA on a 5.0 scale. USC is one of only two schools in the WPIAL to receive the award.

**PERSONNEL LISTINGS**  
**DATE: August 17, 2015**  
**Board Meeting**

**Professional Staff – Elections**

Name	Location	Assignment	Effective	Salary
Flood, Katie	High School	English Teacher (Long Term Substitute for Melissa Kaser anticipated dates 2015-2016 school year)	8-11-15	\$46,200
Ganster, Anne Marie	Fort Couch	French Teacher (Professional Employee)	8-20-15	\$52,460
Garofalo, Nicholas	Streams	Elementary Teacher (Long Term Substitute for Emily LaSalle anticipated dates 8-17-15 through 12-16-15 )	8-17-15	\$45,600 (Pro-rated)
Latorre, Courtney	Streams	Elementary Teacher (Long Term Substitute for Kathryn McIntyre anticipated dates 8-17-15 through 12-18-15 )	8-17-15	\$45,600 (Pro-rated)
Muraco, Michael	Fort Couch	Science Teacher (Long Term Substitute for Kelsey Monyok 2015 – 2016 School Year)	TBD	\$53,090 (Pro-rated)
Nicholson, Jared	High School	Mathematics Teacher (Temporary Professional Employee)	8-12-15	\$47,200
Panchura, Chelsey	High School	Special Education Teacher (Long Term Substitute for Anne Rose 2015-2016 school year)	8-20-15	\$48,300
Schade, Carrie	Baker	.5 Elementary Teacher (Long Term Substitute for Amanda Parr 2015 – 2016 School Year)	8-20-15	\$46,150 (Pro-rated)

**Professional Staff – Change of Status (Long-term Assignment Dates)**

Name	Location	From	To
Griffith, Nina	Boyce	Reading Specialist (Long-term Substitute) for Marissa Dyer anticipated from 8-20-15 through 12-1-15	Reading Specialist (Long-term Substitute) for Marissa Dyer from 8-20-15 through 12-18-15

**Professional Staff – Leave of Absence**

Name	Location	Assignment	Type of Leave	Leave Dates
Fox, Teresa	Baker	Special Ed Teacher	Personal Leave	Beginning 8-20-15
Rose, Anne	High School	Special Ed Teacher	Personal Leave	2015-2016 school year
Wheeler, Katie	Baker	Elementary Teacher	Personal Leave	8-20-15 through 11-6-15

**Professional Staff – Change of Status (Leaves)**

Name	Location	Assignment	From	To
Dyer, Marissa	Boyce	Reading Teacher	Personal Leave Anticipated leave dates 8-20-15 through 11-26-15	Personal Leave 8-24-15 through 12-16-15
Stevenson, Angela	Streams	Art Teacher	Personal Leave Anticipated leave dates 8-20-15 through 10-23-15	Personal Leave 8-20-15 through 10-23-15

**Professional Staff – Rescission**

Name	Location	Assignment	Notification Date
Didio, Rachael	High School	English Teacher (Long Term Substitute for Melissa Kaser anticipated dates 2015-2016 school year)	8-7-15

**Classified Staff – Elections**

Name	Location	Assignment	Effective	Salary
Stevenson, Ian	Boyce	1.0 Custodian	8-24-15	\$27,373 (Pro-rated)

**Classified Staff – Change of Status (Building)**

Name	From	To	Effective
Lucas, Dorothy	(1.0) Eisenhower Teacher Aide	(1.0) Fort Couch Teacher Aide	8-20-15
Major, Louise	(1.0) Eisenhower Cook/Baker	(1.0) Baker Cook/Baker	8-20-15

**Classified Staff – Change of Status**

Name	From	To	Effective
Baumgartner, Margaret	(1.0) Eisenhower Cafeteria General Worker at \$11.70/hour (2014-2015)	(1.0) Eisenhower Cook/Baker at \$12.42/hour (2015-2016)	8-20-15

**Classified Staff – Leave of Absence**

Name	Location	Assignment	Type of Leave	Leave Dates
Culligan, Michael	High School	Custodian	Personal Leave	Beginning 7-28-15
Kneier, Madeline	Eisenhower	Teacher Aide	Personal Leave	Beginning 8-20-15
Taylor, Charles	Central Office	Custodian	Personal Leave	Return to Work 8-4-15

**Classified Staff – Resignation**

Name	Location	Assignment	Notification Date	Last Date Worked
Fleck, Linda	Eisenhower	Part-time Nutrition Center Worker	8-11-15	6-12-15
Tracey, Mary	Baker	Nutrition Center Cook	8-6-15	8-20-15

**Other Staff – Leave of Absence**

Name	Location	Assignment	Type of Leave	Leave Dates
Nemeth, Beverly	Bus Garage	Bus Driver	Personal Leave	Return to Work 8-11-15

**School Psychologist Interns**

Name	Effective	Salary
Borden, Katy	2015-2016 school year	\$10,000 (stipend)

**District Substitute List – Additions**

Professional:

Name	Type of Substitute	Effective
Graziani, Monica	Biology 7-12	8-20-15

Classified:

Name	Type of Substitute	Effective
Augustine, Lisa	Nutrition Center	8-20-15
Hosbach, Jennifer	Nutrition Center	8-20-15
Kearns, Michelle	Nutrition Center	8-20-15
Pomocki, Michelle	Nutrition Center	8-20-15
Wiles, MaryAnn	Nutrition Center	8-20-15